



# CITY OF SUNRISE BEACH VILLAGE to

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Tommy Martin, Mayor  
Fred Butler, Mayor Pro-Tem  
Hank Gath, Council member  
Dan Gower, Council member  
Mike Byrd, Council member  
Ruth Stanley, Council member

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## Stated Council Meeting Minutes ~ Minutes to Amended Agenda ~

A stated meeting of the above-named council was held on May 17, 2018 at 2:30 p.m. at the Civic Center, 124 Sunrise Drive, Sunrise Beach Village, Texas 78643-9283.

### 1. Call to Order and Establishment of Quorum.

Mayor Martin called the meeting to order at 2:30 p.m. declaring that a quorum was present. Council members present were Fred Butler, Dan Gower and Ruth Stanley. Council members Mike Byrd and Hank Gath were not in attendance. There were two (2) audience attendees present. Also, in attendance was City Secretary Linda Wendling.

### 2. Citizens to be heard.

- There were no citizen comments.

### 3. Consent Items:

- a. Minutes of the Stated Meeting of April 19, 2018; and,
- b. Financial Reports for the month of April 2018; and,
- c. Ad Valorem Tax Collection Report for the month of April 2018.

(Attachment A through C) Mayor Martin introduced the consent items by providing review of each bulleted item.

a) Mayor Martin introduced the Stated Meeting Minutes of April 19<sup>th</sup>, 2018 and received no comments, proposed changes or discussion.

b) Mayor Martin outlined the Financial Reports for the month of April 2018 stating that the financials were reviewed by Ms. Remore and she affirmed that the financials are correct and reflect the financial activity for the month of April 2018.

c) Mayor Martin outlined the Ad Valorem Tax Collection stating that 97.88% of the Ad Valorem Taxes have been collected.

Council member Gower inquired about the CAD supplements. Mayor Martin provided information stating that the CAD supplements are an adjustment that takes place frequently and consists of liability changes that occur after the tax roll has been printed; such as residents qualifying for the Homestead exemption, property values that were contested, etc. Council member Butler moved to approve the consent items as presented. Council member Gower seconded the motion. The motion carried by unanimous vote of the council members present.

### 4. Discussion and possible action on review and/or approval of City Audit for year-end September 30, 2017.

(Attachment D) Mayor Martin introduced this item by stating that the Council members have had the audit for a couple months which provided them ample review time. Mayor Martin stated that the only item he noticed was repetitive from last year's audit, which the City had already taken steps to remedy. Mayor Martin explained that there is a comment stating that the City only provides a report of taxes receivable by year and the auditor would like to see a monthly report. Mayor Martin stated that the monthly report was present but due to formatting, was not accounted for. The new reporting process has been put into play and should be successful for next year. Council member Gower moved to approve the City Audit for year-end September 30, 2017. Council member Stanley seconded the motion. The motion carried by unanimous vote of the council members present.

**5. Discussion and action on Canvass of Election.**

(Attachment E) Mayor Martin introduced this item by stating that because the City had no opposed candidates for the May 5th, 2018 election the City cancelled the Election at their Stated Council meeting held on March 15, 2018. Mayor Martin further explained that due to a Secretary of State mandate, this announcement must be placed within the City's minutes during the timeframe requiring a "Canvass of Election".

**6. Announcement of incumbent Mayor Tommy R. Martin and Council members Hank Gath and Dan Gower returning for another two-year term each.**

Mayor Martin made an announcement of the newly elected officials resulting from the May 5, 2018 uncontested election.

**7. Action on Statement of Elected Office and Oath of Office.**

(Attachment F) City Secretary Linda Wendling provided the Statement of Elected Office and the Oath of Office to incoming Mayor Tommy Martin, Councilmember Hank Gath and Council member Dan Gower.

**8. Action – distribute Certificates of Election and distribution of the 'Handbook for Mayors and Council members' manual as distributed by the Texas Municipal League.**

(Attachment G) City Secretary Linda Wendling distributed a Certificate of Election to each incoming council member. In addition, the Texas Municipal League (TML) has not released a new publication since 2015. Any council member that required a handbook was provided the '2015 Handbook for Mayors and Council members'.

**9. Discussion and possible action on combination request submitted by property owners Daniel Gower and Susan Gower, Unit Timber Cove, Lots 16 and 17 and Fill Area, currently known as 116 Shady Circle, to upgrade the septic system.**

(Attachment H) Mayor Martin introduced this item by stating that Code Compliance Officer Danyelle Morgan was not in attendance today due to picking up a City Vehicle from a local repair shop; however, she had reported to him that there were no problems with this request and it was in line with the City's current ordinances. Council member Butler moved to approve the combination request as presented. Council member Stanley seconded the motion. Council member Gower abstained. The motion carried by unanimous vote of the voting, council members present.

**10. Discussion and possible action on combination request submitted by property owners Mickey L. Ray and Paula Ray, Unit GSLE, for Lot 206 and .03 acres fill area to be combined with Lot 207, to be known as 124 Sprucewood, to make various site improvements including a shop/storage facility.**

(Attachment I) Mayor Martin introduced this item by stating that Code Compliance Officer Danyelle Morgan has also reviewed this property owner's request and found no problems with its approval as presented. Council member Butler moved to approve the request as presented. Council member Stanley seconded the motion. The motion carried by unanimous vote of the council members present.

**11. Discussion and possible action on appointment of Mayor Pro Tem.**

Mayor Martin introduced this item by stating that he would like to recommend Fred Butler as Mayor Pro Tem for the 2017/2018 term. Mayor Martin stated that they have been working well together and Fred is familiar and assists with ongoing City processes/procedures. Mayor Martin stated that the Council will be presented with the Letter of Appointments for consideration and/or approval at the next council meeting and this position is listed thereon. Council member Stanley moved to approve the recommendation of Fred Butler's appointment as Mayor Pro Tem. Council member Gower seconded the motion. Council member Butler abstained from the vote. The motion carried by unanimous vote of the voting, council members present.

**12. Discussion and possible action on request for the boat ramp at McNair Park to be closed Saturday, May 26<sup>th</sup>, 2018, for the Annual Memorial Day Bar-B-Que held by the Sunrise Beach Volunteer Fire Department.**

(Attachment J) Mayor Martin introduced this item by stating that the City has done this every year in interest of resident's safety and have only received a few complaints in relation to same. Council member Gower stated that to minimize complaints or confusion, the Volunteer Fire Department will be handing out maps which outline the other boat ramps within the City limits. Also, there will be additional signage, making signage placement well in advance of Inspiration in order to detour travelers from having to turn around at the park. Council member Gower moved to approve the closure of the McNair Park boat ramp on Saturday, May 26<sup>th</sup> as requested. Council member Stanley seconded the motion. The motion carried by unanimous vote of the council members present.

**[Police Chief Laurie Brock attended the meeting at 2:44 p.m.]**

**13. Adjourn into Executive Session in accordance with Section 551.072 to discuss and deliberate matters pertaining to real property located on 525 East Lakeshore Drive and Airview Boulevard, Unit 2B, Lot 3.**

(Attachment K) Mayor Martin stated that this item will be tabled at this time. Upon receiving no comments Mayor Martin moved forward with the agenda.

**14. Reconvene into open session.**

[Not Applicable – This agenda item tabled]

**15. Discussion and possible action on recommendations from Executive Session pertaining to real property located at 525 East Lakeshore Drive and Airview Boulevard, Unit 2B, Lot 3.**

[Not Applicable – This agenda item tabled]

**16. Announcements.**

- **The City offices will be closed on May 28, 2018, Monday, in observance of Memorial Day.**
- **May 26<sup>th</sup>, Saturday, will be the VFD Annual Bar-B-Que to be held at McNair Park.**
- **Please take pride in your EMS and First Responders; National EMS Week is May 20<sup>th</sup> through May 26<sup>th</sup>.** Discussion ensued regarding EMS week and the need to remember our first responders and that it feels good to have a sense of safety. In addition, the Llano County Annex, located at 8347 RR 1431 in Buchanan Dam will be serving snacks and treats to all first responders.
- **Election Day for the Joint Primary Runoff is May 22<sup>nd</sup>, 2018 to be held at the Kingsland Library from 7:00 a.m. until 7:00 p.m. Information and sample ballots are located by the sign-in sheets.** Discussion ensued regarding the last election relating to the School ISD voting; it was confusing, there was a lack of information and advertisement and only one person voted that Election Day. In relation to the upcoming May 22<sup>nd</sup> election, Secretary Wendling stated that the May 22<sup>nd</sup> election would not be held at the Civic Center but instead will be held at the Kingsland Library. In addition, there are copies of sample ballots related to same at the back of the room near the sign-in sheets as well as an upcoming Election Calendar. Upon conclusion of discussion and no one presenting any additional questions the meeting adjourned.

**17. Adjournment.**

The meeting adjourned at 2:48 p.m.

/s/ Linda A. Wendling  
**Linda A. Wendling, City Secretary**

5-17-2018  
**Date**